



National Standard Operating Procedure

NSOP 513

COVID-19 - Canadian Coast Guard National Response Posture Levels

Purpose

The purpose of this National Standard Operating Procedure (NSOP) is to provide to all the Canadian Coast Guard (CCG) directions regarding levels of protective measures to be adopted in response to the anticipated progressive spread of COVID-19.

Procedure

The response posture levels below detail the individual measures which are to be taken in response to the progressive threat of contagion from COVID-19.

Step	Procedure for responding to a heightened COVID-19 threat
1.	<p>1. RESPONSE POSTURE LEVEL 0 – NORMAL OPERATIONS</p> <p>1.1. This is the default level, in place when there is no known or suspected threat of contagion to a CCG shore facility or vessel.</p> <p>a) Employees report and conduct work as normal.</p>

<p>2.</p>	<p>1. RESPONSE POSTURE LEVEL 1 – INFECTION MITIGATION AND HEIGHTENED READINESS</p> <p>1.1. This level is to be adopted once a presumptive/suspected or confirmed case of COVID-19 is present in the municipality in which a CCG shore facility or vessel is located.</p> <p>a) LEVEL 1A includes the following:</p> <ul style="list-style-type: none">i. Positive screening questionnaire of employees (including self-screen)ii. Positive screening questionnaire of contractorsiii. Social distancing and personal infection control in the workplaceiv. All non-critical travel postponed or conducted via technologyv. All non-critical face-to-face meetings postponed or conducted via technologyvi. All non-critical related training postponed or conducted via technologyvii. Visits assessed for impact and rescheduled as requiredviii. The call for employees to take home remote communication devices (computer and cell phones, as issued) every night in case of work location closureix. Morning workplace closure / employee notification methods <p>b) LEVEL 1B includes the following:</p> <ul style="list-style-type: none">i. Non-critical employee services delivered remotelyii. Enhanced wipe down cleaning (high touch point) services in the workplace
<p>3.</p>	<p>1. RESPONSE POSTURE LEVEL 2 – RESTRICTED EXPOSURE PROTOCOL</p> <p>1.1. This level is to be adopted once it is anticipated or confirmed that community spread of COVID-19 is occurring in the municipality in which a CCG shore facility or vessel is located.</p> <p>The following direction is in addition to the actions taken at levels 1A and 1B:</p> <ul style="list-style-type: none">a) Facilities will remain open for critical service employees only. (defined in Program Pandemic Plans)b) Proactive screening of service employees: Enhanced access control – by body temperaturec) Critical employee service delivery plan for level 3 activation must be validated by the regional incident management team – (as per Program Pandemic Plans)

<p>4.</p>	<p>1. RESPONSE POSTURE LEVEL 3 – EXPOSURE RESPONSE PROTOCOL</p> <p>1.1. This level is to be adopted when it is suspected or confirmed that a CCG shore facility or vessel has been exposed to a presumptive/confirmed COVID-19 case.</p> <p>a) Undertake the measures required to stand a facility down, or restrict access to facility areas that require a deep clean as a result of a suspected or confirmed exposure.</p> <p>b) Impacted critical services must move to bug-out locations or operate through remote service delivery.</p>
<p>5.</p>	<p>1. This NSOP should be read in conjunction with the following related publications:</p> <p>1.1. Circular 21-2021 COVID-19 - Health Screening Questionnaire and COVID-19 Testing Protocol for Canadian Coast Guard (CCG) Personnel and Persons Seeking Access to CCG Installations, Vessels, Helicopters and Vehicles</p> <p>1.2. NSOP 505 COVID-19 - Seagoing Personnel</p> <p>1.3. NSOP 506 COVID-19 - Shore-based Personnel</p> <p>1.4. NSOP 507 COVID-19 - Managing COVID-19 Outbreaks On Board Vessels</p> <p>1.5. NSOP 518 COVID-19 - Cleaning and Disinfection Routine of the Workplace</p>

This NSOP is based on readiness level structures initially developed by CCG Western Region.

Enquiries

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