



CANADA-UNITED STATES
JOINT MARINE POLLUTION CONTINGENCY PLAN (JCP)

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100 INTRODUCTION

101 Background

- 101.1 The need for the establishment of an international marine pollution contingency plan for the Canada-United States contiguous waters was recognized following the introduction of an international contingency plan, the *Canada-United States Joint Marine Pollution Contingency Plan*, for the Great Lakes, which was promulgated in 1974, under the Canada-United States *Great Lakes Water Quality Agreement* of 1972. In September of 1983, four additional geographically oriented annexes covering the Atlantic Coast, Pacific Coast, Dixon Entrance and the Beaufort Sea, were added to the plan. The plan was subsequently revised in 1984. The responsible Canadian Coast Guard (CCG) Regional Directors and the United States Coast Guard (USCG) District Commanders were tasked to develop detailed bilateral supplements to the *Joint Marine Pollution Contingency Plan* for their respective transboundary regions.
- 101.2 Provisions of the *International Convention on Oil Pollution Preparedness, Response and Co-operation, 1990*, to which both the Government of Canada and the Government of the United States are parties, and changes to each country's spill preparedness and response regimes, have necessitated further revisions to the 1984 revised *Canada-United States Joint Marine Pollution Contingency Plan*.
- 101.3 This 2003 revised *Canada-United States Joint Marine Pollution Contingency Plan* (hereafter referred to as JCP) supersedes and replaces the 1986 revised *Canada-United States Joint Marine Pollution Contingency Plan*.

102 Definitions/Acronyms

The definitions that appear in this section apply wherever they appear in the JCP.

- 102.1 Canadian Coast Guard On-Scene Commander: The Canadian Coast Guard (CCG) representative responsible for the management of a response operations or monitoring activities in a pollution incident.
- 102.2 CCG: Canadian Coast Guard
- 102.3 Containment: Any measure, including mechanical or chemical, which is taken to control or to restrict the spread of harmful substances.
- 102.4 Countermeasures: Any measure that is taken to reduce the impact and effect of harmful substances.

- 102.5 Contiguous waters: Those waters described in Section 104 over which either Party exercise jurisdiction.
- 102.6 Discharge: Any emission intentional or unintentional that results, directly or indirectly, in the entry into water of harmful substances, and includes, but is not limited to, spilling, leaking, pumping, pouring, emitting, emptying, throwing or dumping.
- 102.7 Geographic Annexes: Area specific plans that supplement the JCP and provide the basic information necessary to execute an efficient and effective response operation in the contiguous waters.
- 102.8 Harmful Substance: Subject to Canadian or United States national laws or regulations, means any substance which, if introduced into marine or fresh waters is liable to create hazards to human health, to harm living resources and marine life, to damage amenities or to interfere with other legitimate uses of the waters, and includes but is not limited to substances subject to control by the *International Convention for the Prevention of Pollution from Ships, 1973 as amended by the Protocol of 1978*, and those substances designated as a Hazardous Polluting Substance pursuant to Appendix 1 to Annex 10 of the *Great Lakes Water Quality Agreement of 1978*, as amended by Protocol signed November 18, 1987 and subject to control by the *International Convention on Liability and Compensation for Damage in Connection with the Carriage of Hazardous and Noxious Substances by Sea*, when the latter comes into effect, the *Federal Water Pollution Control Act of 1972* as amended, the *Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA)* as amended and the *Oil Pollution Act (OPA)* of 1990, as amended.
- 102.9 Harmful Substance Incident: A discharge, or an imminent threat of discharge of a harmful substance, as defined in paragraph 102.8.
- 102.10 JCP: Canada-United States Joint Marine Pollution Contingency Plan.
- 102.11 JMPCP: See the reference under JCP.
- 102.12 JRT: Joint Response Team: Advisory team comprised of representatives of specified agencies in Canada and the United States.

- 102.13 National Response System(s): Planning, preparedness, and response arrangements established by the Parties for dealing with discharges of harmful substances.
- 102.14 Party/Parties: The Government of Canada and/or the Government of the United States of America.
- 102.15 Response Resources: Equipment, personnel, and other assets deemed necessary by the CCG On-scene Commander or USCG On-scene Coordinator to conduct response operations or monitoring activities.
- 102.16 USCG: United States Coast Guard.
- 102.17 United States Coast Guard On-scene Coordinator: The United States Coast Guard official designated in accordance with the United States National Contingency Plan to coordinate and direct the United States response.

103 Purpose

- 103.1 The purpose of the JCP is to provide a coordinated system for planning, preparedness and responding to harmful substance incidents in the contiguous waters. The plan does so by supplementing the existing national response system of each Party for areas covered by the JCP by ensuring cooperative bilateral response planning at the local and national levels. The Geographic Annexes specify the process that will be used, on either side of the border, to facilitate an effective joint response.
- 103.2 The JCP facilitates, on behalf of both parties, coordination of response activities undertaken by or on behalf of those responsible for a discharge of a harmful substance.
- 103.3 The JCP establishes procedures for consultation between the Parties on response actions that may be taken during a harmful substance incident.
- 103.4 The JCP is consistent with the provisions of Article 10 of the *International Convention for Oil Pollution Prevention, Response, and Cooperation, 1990*, and Annex 9 of the *Great Lakes Water Quality Agreement*
- 103.5 The JCP is intended to complement the *Canada-United States Joint Inland Pollution Contingency Plan*.
- 103.6 The JCP does not apply to radiological incidents. Such incidents are covered by the *Canada/United States Joint Radiological Emergency Response Plan*.

104 Geographic Scope

- 104.1 The contiguous waters in which the JCP applies are:
- a) Atlantic—comprising those waters of and along the Bay of Fundy and the Gulf of Maine seaward to latitude 40° 27' 05" N, longitude 65° 41' 59" W, thence north along a bearing of 000° T to the Canadian shoreline;
 - b) Great Lakes comprising the Great Lakes System as defined in the *Great Lakes Water Quality Agreement*;
 - c) Pacific—comprising those waters in the Juan de Fuca Region, including Boundary Pass, Haro and Georgia Straits;
 - d) Beaufort Sea – comprising those waters off the Arctic Coast of Canada and the United States in the Beaufort Sea;
 - e) Dixon Entrance—comprising the waters of the Dixon Entrance off the Pacific Coasts of Canada and the United States.

200 PRINCIPLES AND RESPONSIBILITIES

201 Principles for Response to Discharges of Harmful Substances

- 201.1 Response to discharges of harmful substance incidents in Canada and the United States is predicated on the principle of the use, to the greatest extent possible of private sector resources augmented by public resources, as necessary, as determined by the CCG On-scene Commander or USCG On-Scene Coordinator in coordination with the entity responsible for causing the discharge.

202 Plan Responsibility

- 202.1 The Director General of Marine Programs, CCG, and the Assistant Commandant for Marine Safety and Environmental Protection, USCG have overall responsibility for the maintenance of the JCP.
- 202.2 The Manager, Environmental Response Division, CCG and the Chief, Office of Response, USCG are responsible for coordinating issues among national level agencies participating in a response operation subject to the JCP in accordance with each Party's national response system. (Refer to Appendix 1). The Manager, Environmental Response Division, CCG and the Chief, Office of Response, USCG or staff shall meet annually

or more frequently, as circumstances require, to address national issues related to the JCP.

- 202.3 The Regional Directors, CCG and the District Commanders, USCG who have responsibility for geographical areas to which the JCP applies, are assigned overall responsibility for the development of Geographic Annexes. They are responsible for ensuring the elements of the Geographic Annexes are incorporated into their regional, district, and area plans and for coordinating issues among other federal, state, provincial and local agencies. The respective Coast Guard Regions and Districts with responsibility under this JCP are designated in Appendix 2.
- 202.4 The Regional Supervisors for Environmental Response, CCG and the District Chiefs for Marine Safety, USCG, designated in Appendix 3, are responsible for coordinating and overseeing issues of operational readiness for their geographic areas of responsibility among other federal, state, provincial and local agencies.
- 202.5 The On-scene Commander, CCG and the On-scene Coordinator, USCG, in accordance with their respective national response systems and this JCP, are tasked with ensuring that a timely and appropriate response is undertaken to a discharge.

203 Organizational Concepts

- 203.1 The JCP and its Geographic Annexes augment the national response systems of Canada and the United States by providing a "bridge" between the two systems for those harmful substance incidents occurring in the contiguous waters by ensuring that coordinated planning is accomplished at the local level. The Incident Command System or the Response Management System for managing response activities will be utilized as referred to in the Geographic Annexes to this plan.
- 203.2 Responses to harmful substance incidents will be carried out under the provisions and procedures of each Party's national response system. The national response systems will be supplemented by procedures referenced in this plan and its Geographic Annexes.

300 PLANNING AND PREPAREDNESS

301 Geographic Annexes

- 301.1 Geographic Annexes will be developed and maintained in accordance with Appendix 4 and the principles of this plan.
- 301.2 The Geographic Annexes provide the basic information necessary to execute an efficient and effective response operation in the contiguous waters. The Geographic Annexes shall be appended to, or incorporated in, the relevant District plans, Regional plans and area plans where appropriate.
- 301.3 The CCG Regional Directors and the USCG District Commanders for geographical areas to which this plan applies have overall responsibility for the development of Geographic Annexes. Each will ensure that the elements of the Geographic Annexes are incorporated into his/her own regional and district plans and area plans and will coordinate issues among federal, state, provincial or local agencies as appropriate. Coast Guard Regions and Districts with responsibility under this plan are designated in Appendix 2.
- 301.4 The individuals designated in Appendix 3 of this JCP, as amended from time to time, will be responsible for the development of the Geographic Annexes.

302 Exercise Program

- 302.1 The Geographic Annexes provide for a joint exercise program based on the current risk analysis and resource availability.
- 302.2 Exercise plans will be developed and documented cooperatively. Exercise may include an alerting or call-out exercise, table-top exercise, equipment deployment exercise, area exercise or other relevant activities. Joint exercises may be conducted in conjunction with each Party's required national exercise program. Exercise goals may also be met through actual joint pollution responses.
- 302.3 However, as a minimum, exercise plans will include a table-top exercise for each Geographic Annex at least once every two years. Each Party will alternate hosting an exercise.

302.4 The CCG On-scene Commander and USCG On-scene Coordinator and the responsible exercise coordinators will document lessons learned. Lessons learned will be shared with all affected agencies, the authority responsible for the Geographic Annexes and the Manager, Environmental Response Division, CCG and the Chief, Office of Response, USCG. Lessons learned will be taken into account with a view to amend the JCP and the Geographic Annexes as required from time to time.

303 Training

303.1 Each Party will, consistent with its laws, promote training for response personnel to ensure that such personnel are trained for the operational responsibilities of their positions. Parties are encouraged to conduct joint training, when possible.

303.2 Each Party will promote occupational safety and health of response personnel consistent with its laws through training to ensure competence appropriate to the responsibilities of their positions.

304 Joint Response Teams (JRT)

304.1 The JRT will consist of representatives of specified agencies in Canada and the United States. There will be a JRT for each geographic area specified in Section 104.1 of this JCP. It will be co-chaired by CCG Director of Marine Programs and the District Chief of Marine Safety.

304.2 During an incident, the JRT is convened at the request of the CCG On-Scene Commander or the USCG On-Scene Coordinator.

304.3 For issues not related to a specific incident, the JRT is convened by the Co-chairs.

304.4 The Co-chairpersons of the JRT will jointly select the members of the JRT from each of the regional response teams bearing in mind the desirability of equal representation from each team.

304.5 The general functions of the JRT include:

- a) giving advice and counsel to facilitate coordinated planning, preparedness and response to a harmful substance incident;
- b) preparing JRT debriefing reports and recommendations concerning amendments to the JCP or its Geographic Annexes; and

- c) providing advisory support to the CCG On-Scene Commander and the USCG On-Scene Coordinator.

304.6 The Co-chairpersons for each JRT will maintain a current list of JRT members to be appended to the appropriate Geographic Annex.

400 OPERATIONAL CONCEPTS

401 Notification

401.1 Each Party will promptly report to the other any harmful substance incident in its contiguous waters. The notification procedures to be used will be developed by the appropriate Region and District and detailed in the relevant Geographic Annex.

401.2 In the event of a harmful substance incident affecting the waters of one Party, the designated CCG On-scene Commander or USCG On-scene Coordinator will inform, to the extent possible, the other Party about the response to the incident.

402 Response

402.1 The Geographic Annexes for each area covered by this JCP describe the resources that may be deployed in response to a harmful substance incident in the contiguous waters.

402.2 Each Party will undertake response actions in accordance with the procedures established in its national response system and in accordance with Section 500 of this JCP and the relevant Geographic Annex.

402.3 In the event of a harmful substance incident, the designated CCG On-scene Commander or the USCG On-scene Coordinator will take, to the extent possible, necessary response actions to prevent the spread of the harmful substance to the waters of the other Party and coordinate its response action with both Parties in accordance with respective laws of either Party.

403 Coordinated Response

403.1 In the event of a harmful substance incident, a coordinated response may be activated or deactivated by verbal agreement between the CCG On-scene Commander and USCG On-scene Coordinator.

403.2 Where a coordinated response is activated or deactivated, it will be followed by written confirmation by the CCG On-scene Commander or USCG On-scene Coordinator, as appropriate. (For a sample form see Appendix 5).

- 403.3 Where a coordinated response is activated or deactivated, each Party will, to the greatest extent possible, facilitate any required transboundary movement of response resources, as set out in the relevant Geographic Annex.
- 403.4 For the purpose of funding and costs incurred by either Party, Section 800 will be deemed to be in force upon the activation of the coordinated response and will continue to be in force so long as the coordinated response remains activated.

404 Liaison Officers

- 404.1 Response operations require the close co-operation of the CCG On-scene Commander and USCG On-scene Coordinator to manage and direct response operations by both Parties' private and public sectors.
- 404.2 The CCG On-scene Commander or USCG On-scene Coordinator for a response may request a representative from the other Party to participate as a liaison officer to facilitate the flow of information and to support direct communications between the CCG On-scene Commander or USCG On-scene Coordinator. The requested Party will designate such liaison officer as soon as practicable who will report directly to the CCG On-scene Commander or USCG On-scene Coordinator as appropriate.

405 Issue Resolution

- 405.1 Any issue in dispute will be referred, as expeditiously as possible, to the CCG On-scene Commander and/or the USCG On-scene Coordinator for resolution consistent with the respective laws of the relevant Party.
- 405.2 Should the issue in dispute not be resolved at the local level, it will be referred, as expeditiously as possible, to the CCG Regional Director and the USCG District Commander for resolution. The CCG On-scene Commander or the USCG On-scene Coordinator making such a referral will concurrently notify his/her counterpart that the referral is being made.

500 RESPONSE PHASES

- 500.1 The actions, which are to be taken to respond to a harmful substance incident, consist of five phases. Elements of a phase or an entire phase may take place concurrently with one or more of the other phases.

- Phase I Discovery and Notification
- Phase II Preliminary Assessment and Initiation of Action
- Phase III Containment and Countermeasures
- Phase IV Clean-up, Disposal and Decontamination
- Phase V Demobilization

501 Phase I - Discovery and Notification

- 501.1 A harmful substance incident may be discovered through routine surveillance activities, observations of government agencies, by the entity, which caused the incident, or by members of the general public.
- 501.2 The Party, which becomes aware of a harmful substance incident in the contiguous waters, will, without delay and in accordance with the appropriate Geographic Annexes and Section 401 of this plan, notify the other Party.

502 Phase II - Preliminary Assessment and Initiation of Action

- 502.1 A CCG On-scene Commander or USCG On-scene Coordinator receiving notification of a harmful substance incident in the contiguous waters will immediately assess the incident and manage the response operations in accordance with the appropriate national response systems.

503 Phase III - Containment and Countermeasures

- 503.1 Containment and countermeasures will be undertaken using mechanical means unless other means have been previously agreed by both CCG On-scene Commander and USCG On-scene Coordinator and any other appropriate agency or organization, in accordance with the laws of each Party. Conditions for use and type of non-mechanical measures will be specified in each Geographic Annex as appropriate.
- 503.2 Non-mechanical measures not specified in a Geographic Annex may be used by agreement between the CCG On-scene Commander and USCG On-scene Coordinator or with concurrence of the appropriate authority of the other Party, as specified in that Party's national response system.

504 Phase IV - Clean-up, Disposal and Decontamination

- 504.1 Clean-up, where deemed necessary, and disposal will be undertaken as expeditiously as possible.
- 504.2 Disposal of harmful substances and contaminated materials recovered in clean-up operations will be in accordance with the applicable laws of federal, state, provincial, territorial and municipal governments. The CCG On-scene Commander and USCG On-scene Coordinator will be responsible for the disposal measures.

- 504.3 Decontamination of response resources during the coordinated response operations shall be conducted in accordance with the applicable laws and requirements of each Party. The CCG On-scene Commander and USCG On-scene Coordinator will be responsible for the decontamination measures.

505 Phase V - Demobilization

- 505.1 The CCG On-scene Commander and USCG On-scene Coordinator, in consultation with relevant government authorities will develop a coordinated demobilization plan consistent with the applicable laws of each Party.

600 TRANSBOUNDARY MOVEMENT OF RESPONSE RESOURCES

- 600.1 Clearance procedures for the transboundary movement of response resources shall be detailed in the Geographic Annexes.
- 600.2 In the event of a harmful substance incident in the contiguous waters requiring joint response operations or assistance, each Party will promptly initiate the required clearance procedures referred to in paragraph 600.1.
- 600.3 Should a transboundary issue arise during the course of a coordinated response, the Party in whose geographic area the issue arises will take the necessary steps to facilitate its resolution.

700 PUBLIC INFORMATION

Each Party will seek to share information with the other and coordinate press releases, information sheets, and other material to be made available to the public or to the media. Procedures for coordinating the information will be specified in each of the Geographic Annexes to this plan.

800 FUNDING

801 Funding For Harmful Substance Responses

- 801.1 Each Party will fund its own operations for responding to harmful substance incidents in the contiguous waters that fall under its jurisdiction.

- 801.2 Unless agreed otherwise, the costs for any assistance provided in the contiguous waters that fall under a requesting Party's jurisdiction shall be borne by the requesting Party.
- 801.3 Each Party is responsible for preparing the documentation to be used in its territory for the purpose of recovering costs associated with a response to harmful substance incidents.
- 801.4 For issues respecting limits of liability and compensation resulting from any harmful substance incident, each party will apply its laws for the costs it has assumed according to 801.1 and 801.2.

802 Funding For Non-Incident Related Activities

- 802.1 Unless otherwise agreed, each Party will fund its own costs associated with an activity not related to a harmful substance incident.

900 POST INCIDENT REPORTS

- 900.1 Within 180 days after the completion of joint response operations occurring in the contiguous waters, the CCG On-scene Commander and USCG On-scene Coordinator for each Party will prepare a joint Post Incident Report.
- 900.2 Unless otherwise agreed, the Party who initiated the coordinated response to the harmful substance incident will take the lead in preparing the joint Post Incident Report.
- 900.3 A copy of the joint Post Incident Report will be submitted to the JRT Co-chairpersons, and a copy with the JRT Co-chairpersons' comments, as applicable, to be submitted to the Manager, Environmental Response, CCG and to the Chief, Office of Response, USCG for review. The Parties will confer with respect thereto.

1000 ADMINISTRATION

- 1000.1 The custodians for this JCP, its appendices, and annexes are: for Canada, the Director General of Marine Programs, CCG; and for the United States, the Assistant Commandant for Marine Safety and Environmental Protection, USCG.
- 1000.2 Notwithstanding the form or content of this Joint Contingency Plan, the Parties hereby affirm that nothing herein gives rise to any rights or obligations under international law.

1100 AMENDMENTS

- 1100.1 Amendments to this JCP and its appendices will be made by mutual agreement of the Manager, Environmental Response, CCG and the Chief, Office of Response, USCG.
- 1100.2 Amendments to the Geographic Annexes to the JCP may be made by agreement of the appropriate Regional Director, CCG and District Commander, USCG.

1200 DISTRIBUTION

Copies of this JCP are to be distributed to the following offices:

- a. CCG
- Manager, Environmental Response
 - Chief, Preparedness and Plans, Environmental Response
 - Regional Supervisor, Environmental Response, Maritimes Regions
 - Regional Supervisor, Environmental Response, Central and Arctic Region
 - Regional Supervisor, Environmental Response, Pacific Region
- b. USCG
- Deputy Chief, Office of Response
 - Chief, Plans and Preparedness Division, Office of Response
 - Chief, Marine Safety Division, Pacific Area
 - Chief, Marine Safety Division, Atlantic Area
 - Chief, Marine Safety Division, First Coast Guard District
 - Chief, Marine Safety Division, Ninth Coast Guard District
 - Chief, Marine Safety Division, Thirteenth Coast Guard District
 - Chief, Marine Safety Division, Seventeenth Coast Guard District

APPENDIX 1

NATIONAL CONTACTS

CANADIAN COAST GUARD

**Manager
Environmental Response**
Canadian Coast Guard
200 Kent Street, 5th Floor
Ottawa, Ontario
Canada
K1A 0E6

Telephone: 613-990-7011
Fax: 613-996-8902

**Chief, Preparedness and Plans
Environmental Response**
Canadian Coast Guard
200 Kent Street, 5th Floor
Ottawa, Ontario
Canada
K1A 0E6

Telephone: 613-990-3106
Fax: 613-996-8902

UNITED STATES COAST GUARD

**Deputy Chief
Office of Response**
Commandant (G-MOR)
United States Coast Guard
2100 Second Street, S.W.
Washington, D.C.
U.S.A.
20593-0001

Telephone: 202-267-2377
Fax: 202-267-4085

**Chief, Plans and Preparedness Division
Office of Response**
Commandant (G-MOR)
United States Coast Guard
2100 Second Street, S.W.
Washington, D.C.
U.S.A.
20593-0001

Telephone: 202-267-6716
Fax: 202-267-4085

APPENDIX 2

Geographic Areas of Responsibility

Geographic Area*	Canadian Coast Guard Region	United States Coast Guard District
Atlantic	Maritimes	First
Great Lakes	Central and Arctic	Ninth
Pacific	Pacific	Thirteenth
Dixon Entrance	Pacific	Seventeenth
Beaufort Sea	Central and Arctic	Seventeenth

* Refer to Section 104 for a detailed description of the geographic areas.

APPENDIX 3

REGIONAL CONTACTS

CANADIAN COAST GUARD

**Regional Supervisor, Environmental
Response**

Maritimes Regions

Foot of Parker Street
P.O. Box 1000
Dartmouth, Nova Scotia
B2Y 3Z8

Telephone: 902-426-3699
Fax: 902-425-4828

**Regional Supervisor, Environmental
Response**

Central and Arctic Region

201 N Front Street, suite 703
Sarnia, Ontario
N7T 8B1

Telephone: 519-383-1954
Fax: 519-383-1991

**Regional Supervisor, Environmental
Response**

Pacific Region

4260 Inglis Drive - Box # 3
Richmond, British Columbia
V7B 1L7

Telephone: 604-270-3273
Fax: 604-270-7349

UNITED STATES COAST GUARD

**Chief, Marine Safety Division
First Coast Guard District**

408 Atlantic Avenue
Boston, MA 02210

Telephone: 617-223-8439
Fax: 617-223-8094

**Chief, Marine Safety Division
Ninth Coast Guard District**

1240 E. Ninth Street
Cleveland, OH 44199-2060

Telephone: 216-902-6045
Fax: 216-902-6059

**Chief, Marine Safety Division
Thirteenth Coast Guard District**

915 Second Avenue
Seattle, WA 98174

Telephone: 206-220-7210
Fax: 206-220-7225

**Chief, Marine Safety Division
Seventeenth Coast Guard District**

P.O. Box 25517
Juneau, AK 99802-5517

Telephone: 907-463-2199

APPENDIX 4

GUIDELINES FOR THE DEVELOPMENT OF A GEOGRAPHIC ANNEX

This appendix identifies specific elements that may be incorporated into district and regional plans and area plans for those specific geographic areas identified within Section 104 of the JCP.

Specific information required for an element may be incorporated directly within other appropriate plans provided the appropriate reference is cited within the Geographic Annexes.

- I. **Purpose:** brief description of implementing the JCP for a specified Region and District.
- II. **Area of Coverage:** define geographic scope and limits.
- III. **Responsibility:** define the responsibilities of individuals, by name and title, in maintaining and carrying out functions assigned by the JCP and Appendices.
- IV. **Plan Review and Updates:** scope and frequency of plan review.
- V. **Pattern of Response:** brief description of the provisions of the JCP regarding response philosophy as applied in the Region and District.
- VI. **Organizational Structure:** the means by which the Region and District will organize a response in the area of coverage.
- VII. **Notification, Activation and Deactivation Procedures:** the specific procedures that will be used to ensure cross-boundary notification of incidents and activation and deactivation procedures of the plan.
- VIII. **Procedures for Customs and Immigration Clearances:** those procedures that have been developed in concert with local customs/immigration officials to expedite movement of personnel and equipment across borders in the event of an incident, including titles and phone numbers, where possible.
- IX. **Procedures for the Non-Application of Coasting Trade Laws:** those procedures that have been developed in concert with the relevant authorities to expedite the assistance by foreign ships to be engaged in activities related to a harmful substance incident in waters under the jurisdiction of a Party.
- X. **Exercises:** the scope and frequency of the exercise plan in accordance with the JCP.

XI DETAILED SECTIONS TO THE GEOGRAPHIC ANNEXES

- A. **Communications Plan:** the means of communication between personnel of either Party, including communications equipment inventory, frequency assignments, command posts and field communications.
- B. **Response Inventory:** resources that are available for responding to an incident in the areas of coverage.
- C. **Sensitive Environments Plan:** Environmental areas of concern to the Parties within a Region or District covered by the Appendix should be described with potential priorities for protection and response action.
- D. **Logistics Plan:** the identification of locations of remote command posts and the procedures for transferring command to those remote locations. Also, the

means by which either country will accommodate additional forces from the other party.

- E. Integration of Volunteers:** the assignment of volunteers, additional training requirements, if any, and persons responsible for integrating volunteers.
- F. Salvage and Rescue Resources Inventory:** the identification of any salvage capability and rescue resources that may be brought to bear at an incident, including estimated time of arrival within the area of coverage. This should include commercial salvage capability that may be located outside an area, but could be used in an incident.
- G. Disposal and Decontamination:** a list of the acceptable and unacceptable methods for disposal and decontamination. A list of disposal sites and the materials acceptable for disposal at such sites. Include the names and telephone numbers of those officials with responsibility for disposal.
- H. Joint Response Team Contact List:** a list of the current members including their mailing addresses and telephone numbers.
- I. Public Information Coordination:** information regarding procedures for clearing public information prior to release.

APPENDIX 5

**SAMPLE FORM FOR CONFIRMATION OF
VERBAL ACTIVATION OR DEACTIVATION**

DATE: _____	
FROM:	_____ (Name, Rank/Title) _____ (Address) _____ _____ (Telephone) (Fax Number)
TO:	_____ (Name, Rank/Title) _____ (Address) _____ (Telephone) (Fax Number)
SUBJECT: ACTIVATION OR DEACTIVATION OF A COORDINATED RESPONSE <i>(TEXT TO BE INCLUDED)</i> SIGNATURE: _____	